

KOREAN VISA REQUIREMENTS

TYPES OF VISA:

- Tourist
- Visiting Friends and Family members/ distant relatives

VISA REQUIREMENTS:

BASIC REQUIREMENTS

- Original passport
 - 6 months valid from the date of travel
 - Should be E-Passport already with a chip-like image on the outside cover, old passport will not be accepted by the Embassy
 - Submit original and Old passport if used in OECD countries within the last five years
 - Must have at least one (1) blank page
- Photocopy of passport's first page (ID page) and visa or arrival stamps to any OECD countries within the last 4 yrs
- 1 Passport sized picture with white background
- Completely filled-out computerized **visa application** form with signature that is hand written printed in A4 size paper. **Download here**

Requirements as per qualification for Korean Tourist Visa:

EMPLOYEE

- **Original Employment Certificate**
 - Must include applicant's position, date hired, compensation, address, date of certificate issuance, office landline number (cell phone number is not allowed), email address.
- **Photocopy of Company Identification Card**
- **Original Personal Bank Certificate**
 - Must include account type, current balance, account opening date, 6 months average balance
- **Original Bank Statement**
 - Original or certified true copy of bank statement or copy of passbook for the last 3months
- **Photocopy of Latest Individual Income Tax Return(ITR)**
 - Form 2316 With personal tax identification number
 - Form 1604 CF / Company Alpha list With BIR received stamp (Name should be highlighted)
- **Photocopy of NSO Marriage Certificate** (if applicable)
- **Copy of PRC Card or IBP Card** (If applicable only)

BUSINESSMAN

- **Photocopy of Business registration from SEC or DTI**
 - Must be in complete set, including the name of the incorporator, etc.
- **Photocopy of Updated Mayor's Business Permit**
- **Original Personal Bank Certificate**
 - Must include account type, current balance, account opening date, 6 months average balance
- **Original Bank Statement**
 - Original or certified true copy of bank statement or copy of passbook for the last 3 months
- **Photocopy of Latest Individual Income Tax Return(ITR)**
 - Form 1701 With personal tax identification number and receipt
- **Photocopy of NSO Marriage Certificate** (if applicable)
- **Copy of PRC Card or IBP Card** (If applicable only)

HOUSEWIVES/HOUSEHUSBANDS/ UNEMPLOYED

- **Photocopy of NSO/PSA Marriage Certificate**
- **Photocopy of NSO/PSA Birth Certificate**
- **Original Personal Bank Certificate**
 - Must include account type, current balance, account opening date, 6 months average balance
- **Original Bank Statement**
 - Original or certified true copy of bank statement or copy of passbook for the last 3 months
- **Original Affidavit of Support** (Notarized)
- **Legal spouse's Documents**, whichever is applicable (as Employee or Businessman)

STUDENT/CHILD

- **Original School Certificate**
- **Photocopy of School Identification Card**
- **Photocopy of NSO Birth Certificate**
- **Original Affidavit of Support** (Notarized)
- **Parents' Documents**, whichever is applicable (as Employee or Businessman)

**If parents already have a valid visa, attach photocopy of parents' valid visa. If not travelling together with parents, attach photocopy of passport or valid ID of parents.

**If financially supported by relatives other than parents, submit affidavit, financial documents and proof of relationship (Allowed are siblings, grandparents, aunt/uncle)

RETIREE/SENIOR CITIZEN

- **Photocopy of Senior Citizen Identification Card**
- **Original Certificate of Retirement**
- **Original Personal Bank Certificate**
 - Must include account type, current balance, account opening date, 6 months average balance
- **Original Bank Statement**
 - Original or certified true copy of bank statement/passbook for the last 3 months
- **Photocopy of other proof of funds** such as Land titles, Vehicle registration, Pension Certificate, Country Club or Golf Club, Stocks
- **Photocopy of NSO Marriage Certificate** (if applicable)

**When submitting photocopied documents, be sure that the text on the documents are clear and readable. If not, please provide an

explanation letter as to why a clear copy cannot be provided.

**Other proof of funds such as land titles, Vehicle Registration, Pension Certificate, Country Club or Golf Club, Stock Certificate, Time

deposit certificate or other form of funds will only be the secondary supporting documents.

**Applications are accepted from Mondays to Fridays between 9:00 AM – 3:00 PM. The Embassy is closed on both Philippine and Korean holidays.

**Visa processing takes 35 working days or more after submission to the embassy.

**All documents will remain confidential and will not be returned. Please make copies of the submitted documents you may need.

**Once your application is submitted to the embassy, pulling out or early release of passport or any document is strictly not allowed in any circumstances.

**Paste your recent passport size photo on its specific area on the application form.

**Submit completed documents to our office at least two and a half months prior to your clients' travel. We do not accept rush applications.

**Remove all covers or jackets of your passports. We may not be able to return these accessories.

**The Korean Embassy will only categorize the applicant as a frequent traveler if they have traveled to any OECD country within the last

five (5) years. Old passports are requested to be submitted to us if the stamps corresponding visas are stamped in the old